

**INTEROFFICE
GENERAL FUND TRANSFER**

DATE

TO: _____

FROM: _____

DEBIT

CREDIT

<u>common code</u>	<u>\$</u>	<u>common code</u>	<u>\$</u>
<u>account number</u>	<u>type</u>	<u>account number</u>	<u>type</u>
<u>account name</u>		<u>account name</u>	
<u>college</u>		<u>college</u>	

<u>common code</u>	<u>\$</u>	<u>common code</u>	<u>\$</u>
<u>account number</u>	<u>type</u>	<u>account number</u>	<u>type</u>
<u>account name</u>		<u>account name</u>	
<u>college</u>		<u>college</u>	

<u>common code</u>	<u>\$</u>	<u>common code</u>	<u>\$</u>
<u>account number</u>	<u>type</u>	<u>account number</u>	<u>type</u>
<u>account name</u>		<u>account name</u>	
<u>college</u>		<u>college</u>	

authorized signature